

REQUEST FOR PROPOSAL TO OBTAIN AND ANALYZE SEDIMENT SAMPLES IN
LAKE REDSTONE

Lake Redstone Protection District
Sauk County, Wisconsin

RFP's responses due: September 4, 2015

Hand Deliver: La Valle Town Hall
Attn: Lake Redstone Protection District
314 HWY 33/58
La Valle, WI 53941

Mail to: Lake Redstone Protection District
Attn: Jim Mercier, District Chair
P.O. Box 313
La Valle, WI 53941

Proposals shall be submitted in a sealed envelope marked "Request for Proposal for Sediment Sampling of Lake Redstone, Lake Redstone Protection District" at the location, time and date noted above.

BACKGROUND

The Lake Redstone Protection District (LRPD) is issuing a Request For Proposal (RFP) for interested consultants to submit proposals to provide sediment samplings and depth readings of Lake Redstone. Lake Redstone has had a substantial quantity of sediment deposited in the fingers and bays of the lake since the lake's creation in 1965. The lake was dredged in the early 1980's, after the first 20 years of its existence had resulted in sediment rising to a level that threatened property values and recreational use of the lake. Now, 30 years later, Lake Redstone sediment deposits have again risen to levels where residents and LRPD feels dredging has become necessary.

PURPOSE

The purpose of this RFP is to identify a Professional Service Company (PSC) to take sediment samples and depth readings of the lake that will result in data a dredging company (or engineering firm that works with dredging companies) can use to determine the scope, feasibility, and cost of dredging Lake Redstone.

SCOPE OF SERVICES

The PSC shall:

1. Perform sediment sampling, every 50' or per industry standard, of all Lake Redstone areas where the lake depth is 10' or less, as shown on attachment 1. The sediment samplings will show how much sediment has been deposited above the original lake bed and when provided to a dredging company, allow them to determine the cost of dredging that area to the original lake bed.
2. Determine the water depth of all areas sampled.
3. Provide the LRPD with a written report of their findings which will include:
 - a) A copy of the sediment sampling data that can be directly used by a dredging company to prepare a Lake Redstone dredging cost estimate of the areas sampled.
 - b) Description of the sediment samples for each bay including: sediment buildup; what minerals are contained in the samples; and what is below the sediment (i.e. sand, rock, etc)
 - c) Water depth of each area sampled and an estimate of what the water depth would be assuming all sediment is removed.
4. Provide LRPD with a map of Lake Redstone that will display the findings of depth and sediment sampling for the areas done.

5. Provide LRPD with eight hard copies of the written report and an electronic medium version in .pdf form. Sediment sample data will be also be provided on an electronic medium that can be distributed to dredging companies.

PROPOSAL SUBMITTAL AND PROCESS DETAILS

1. PSC's name, address, phone number, email, and name of primary contact.
2. A description of the specific staff that will comprise the team for this project.
3. Samples of comparable past projects that would serve as examples of expertise necessary for this project. It is important the company's experience/expertise be adequately described, but an exhaustive list of all projects completed is not the intent for this RFP. Rather, abilities and expertise directly comparable to this project would be much more useful.
4. List of references.
5. A proposed fee structure divided into three categories: materials, labor, and lab services.
6. Deliverables, i.e. items 3, 4 and 5 from "Scope of Services" section.

PSC QUALIFICATIONS

1. The PSC shall have a registered professional engineer and be licensed with all appropriate qualifications to perform engineering projects in the state of Wisconsin.
2. Copies of insurance certificates evidencing coverage for workers compensation and general liability will be provided to the District by the successful PSC. Such documents will be in a form acceptable to the District's counsel.

PROPOSAL TERMS

1. The Lake Redstone Protection District, herein called the District, reserves the right to reject any and all proposals received as a result of this RFP. If a proposal is selected, it will be the most advantageous regarding quality of service, the PSC's qualifications and capabilities to provide the specified service, and other factors which the District may consider.
2. The District reserves the right to reject any or all proposals, to waive or not waive informalities or irregularities in proposal or proposal procedures, and to accept or further negotiate cost, terms, or conditions of any proposal determined by the District even though not the lowest cost proposal.

3. The price quotation stated in the bidder's proposal will not be subject to any price increase from the date on which the proposal is opened to the mutually agreed date of award.
4. Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 90 days. Failure of the successful proposer to accept the obligation of the proposal may result in the cancellation of any award.
5. A service contract will be executed between the District and the awarded vendor.
6. All sampling will be completed by October 31, 2015 and reports complete by November 30, 2015.
7. The District is not responsible for any costs incurred for submitting a proposal.

SELECTION PROCESS

The District Board will review all RFP responses and may conduct interviews if required. The District reserves the right to negotiate any of the proposal terms or reject all RFP's.

Sincerely,

LAKE REDSTONE PROTECTION DISTRICT

Jim Mercier, District Chair mercijm@mwt.net

There will be a Question & Answer session for potential responders on Wednesday, August 12, 2015 at 1pm, La Valle Town Hall, 314 Hwy 33/58, La Valle, WI.